

Purba Bardhaman Zilla Parishad

Court Compound, Bardhaman-713101

zp_bwn@yahoo.com • Tel: 0342-2662400 • Fax: 0342-2663327

Memo No :- 2437 /PBZP /BAY

Dated, 29/10/2018

NOTICE

Applications are invited from Indian Citizens Permanently residing in West Bengal in prescribed proforma for engagement on purely contractual basis to the post of District Coordinator and Technical Assistant under BAY (PMAY-G) in Purba Bardhaman Zilla Parishad on fulfillment of following criteria.

1. Name of the Post : **District Coordinator**
A. Educational Qualification : Graduate in any discipline
B. Remuneration : Rs. 25,000/- per month
C. Number of Vacancies : 01 (One)
2. Name of the Post : **Technical Assistant**
A. Educational Qualification : Diploma in Civil Engineer
B. Remuneration : Rs. 18,000/- per month
C. Number of Vacancies : 01 (One)

Age for all of the above posts : Not be more than 40 years as on 01-01-2018

Mode of Engagement : The engagement shall be for a period of one year purely contractual basis. The authority may renew the contract after each year. However the contract may be terminated from either side after serving a notice for two months.

Mode of Examination : The engagement should be based on written test followed by Computer test and interview.

Syllabus for Examination :

Name of Post : District Coordinator			Name of Post : Technical Assistant		
Sl No	Subject	Marks distribution	Sl No	Subject	Marks distribution
1	Bengali (Madhyamik Std.)	20	1	Bengali (Madhyamik Std.)	15
2	English (Madhyamik Std.)	20	2	English (Madhyamik Std.)	15
3	Mathematics (Madhyamik Std.)	20	3	GK & Current Affairs	10
4	GK & Current Affairs	20	4	Engineering	60
5	Computer Test (MS Office)	20	Total marks of written test		100
Total marks of written test		100	5	Interview	30
6	Interview	30			

General Instructions

- ❖ Before the final selection, the candidates have to submit the certificates in original in support of their claim regarding –
 - Academic Qualifications
 - Desirable Qualifications (where ever applicable)
 - Age
 - Complete set of application form should be submitted along with 2(two) self addressed envelope, one with Postage stamp of Rs. 42/- affixed on it.
 - Two Photos (Self attested) one affixed in the form.
- ❖ Application will be received on from 30-10-2018 to 19-11-2018 in the office of Zilla Parishad Purba Bardhaman by hand or by post No application will be received after 4:00 pm on 19-11-2018.
- ❖ Tentative date to Examination 10-12-2018
- ❖ Candidates will be informed about the final date/venue of examination which will be mentioned in the Admit card to be communicated through Post.
- ❖ List of eligible candidate will be available in the website www.bardhaman.nic.in, www.burdwnzp.org within 30-11-2018. Candidates not receiving admit card within 05-12-2018 should contact Purba Bardhaman Zilla Parishad with all documents on 07-12-2018 for duplicate admit card.
- ❖ Application incomplete in any respect shall be rejected forthwith.
- ❖ No Candidate should apply more than one post.
- ❖ If it is found during verification of testimonials at any stage that the candidate has acquired qualification as stated above at any date after the date of publication of this advertisement , his/her candidature shall summarily be rejected.
- ❖ Use of Pager, Mobile Phone, Calculator and any type of electronic gadgets inside examination hall is strictly prohibited and use of the same will lead to cancellation of candidature without giving an opportunity of being heard.
- ❖ Any attempt of furtherance of candidature or application by communication, influence or other unfair means can lead to disqualification of candidature and rejection of application.
- ❖ Residential status of the applications should be within the boundary of the State of West Bengal.



Additional Executive Officer,
Purba Bardhaman Zilla Parishad

Burba Bardhaman Zilla Parishad

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APPLICATION FORMAT

Self Attested

Application for the post of

Application against Advertisement No.....Date.....

1. Name of Applicant :
2. Father/Husband/Guardian's Name :
3. Permanent Addressee : Village/City :
: Post :
: P.S. :
: District :
: PIN :
4. Date of Birth : (Day)(Month).....(Year)
5. Sex : Male/ Female
6. Caste Status : General/SC/ST/OBC-A/OBS-B
7. Mobile Number :
8. Email ID :
9. Education Qualification

Sl No	Examination Passed	Year of Passing	Total Marks	Marks obtained	% of Marks	Board/ University
A	Secondary					
B	Higher Secondary					
C	Graduation (BA/B.Sc/B. Com/ equivalent)					
D	Post- Graduation					
Technical Qualification						
E	Computer Degree/Diploma					
F	Diploma in Civil Engineer					
G	Other in any					

10. Previous working experience (If any)

Sl. No	Period of Engagement Mention Date	Institution or Organization where engaged	Post held	Permanent/ Temporary/ Contractual	Field of activity / Type of Job

Declaration

I do hereby declare that particulars furnished above are correct to the best of my knowledge. I must produce all relevant documents (original or Photocopies) whenever asked for by the Authority. In case, in any time, if any of the above information/Particulars are found to be incorrect, my candidature will be liable to be cancelled by the Authority forthwith. I have enclosed copies of the following documents for perusal of the authority:

01. Birth Certificate/Admit Card or Certificate of Secondary Examination.
02. Caste Certificate (If any)
03. Mark Sheet & Certificates of Secondary Examination
04. Mark Sheet & Certificates of Higher Secondary Examination
05. Mark Sheet & Certificates of Graduation Examination
06. Mark Sheet & Certificates of Post-Graduation Examination (if any)
07. Mark Sheet & Certificates of Technical Knowledge (wherever applicable)
08. Computer Certificate & Mark sheet (if any)
09. Experience Certificate (if any)

Date

Signature of Candidate

Name in full

Memo No: - 2437/10/PBZP /BAY

Dated, 30/10/2018

Copy forwarded for information to the:-

- 1) Sahakari Sabhadhipati, Purba Bardhaman Zilla Parishad
- 2) Secretary, Purba Bardhaman Zilla Parishad
- 3) FC & CAO, Purba Bardhaman Zilla Parishad
- 4) Deputy Secretary, Purba Bardhaman Zilla Parishad
- 5) DIO, NIC, Purba Bardhaman for wide circulation through official website
- 6) District Engineer, Purba Bardhaman Zilla Parishad
- 7) Head Assistant, Purba Bardhaman Zilla Parishad
- 8) DIA, Purba Bardhaman Zilla Parishad for wide circulation through official website.
- 9) PA to Sabhadhipati, Purba Bardhaman Zilla Parishad for kind appraisal of the Sabhadhipati, Purba Bardhaman Zilla Parishad.
- 10) CA to District Magistrate, Purba Bardhaman & Executive Officer, Purba Bardhaman Zilla Parishad for kind appraisal of the DM, Purba Bardhaman & EO, Purba Bardhaman Zilla Parishad.



Additional Executive Officer,
Purba Bardhaman Zilla Parishad